

SAMPLE FUNDRAISING LETTER

Dear

Please allow me to introduce myself. My name is <name> and I am currently a junior at <school> High School.

The passion of my life is music, especially singing. I've been a member of ChildrenSong of New Jersey for five years, have successfully auditioned and performed with the South Jersey Choir for the last three years, and have been accepted into the New Jersey Honor Choir this year. I have had numerous musical highlights in my life. I have performed with choirs in many parts of England and Canada; at the New Jersey Governor's mansion; the Tropicana Casino in Atlantic City; the Tweeter Center in Camden; the Kimml Center and Mann Music Center in Philadelphia; and in New York City.

At the current time, I am also involved in <school> High School's Concert Choir, Chamber Choir, Women's Ensemble, Marching Band, Symphonic Band and Jazz Ensemble. I also successfully auditioned for the Madrigals Choir and Jazz Lab at school.

I was recently accepted to travel with the American Music Abroad Honor Bands, Choirs and Orchestras Performance Tour of Europe. As a member of the <tour name>'s band and choir, I will perform in four European countries next summer. We will travel to France, Germany, Austria and Switzerland for two and a half weeks. The focus of the tour is both musical and educational. The cost of the trip is approximately \$4500.00. To help defray the cost, I am seeking sponsors in the area to help fund my travel expenses.

Any help you can give will be greatly appreciated and allow me the opportunity to represent our community and country abroad. If you have any questions, please address them to my mother, <name>. You may contact her at <contact information>.

Sincere thanks,

Please make checks payable to:

<name>
<address>

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Dear Sir or Madam,

My name is <name> and I am currently in my junior year at <school> High School in <town>, <state>. Although my course of study is academic, I am very active with school choral activities. My musical accomplishments include: All South Jersey Choir 2004 – 2006, All State Festival Choir 2005 – 2006, All State Choir 2006 and I will be involved with the American Choral Directors' Association Honors All Eastern Choir in February 2007.

I have been offered the honor of traveling to Europe in the summer of 2007 with the American Music Abroad Honor Bands, Choirs and Orchestra program. The trip will be for almost three weeks. The countries included in my tour will be France, Germany, Austria and Switzerland. We will perform six concerts for European audiences while traveling. At each itinerary stop, we will also take part in sightseeing, cultural and educational activities. This experience will not only benefit me as far as furthering my musical education, but will also expand my knowledge of the lifestyles and cultures of different countries.

I am seeking sponsorship for the European tour. Due to my age, I have been unable to raise the funds needed to cover the expense of the tour. I am also the eldest of five children and my parents are not in a position to provide me with the funds needed for this tour. Therefore, I am looking for sponsors who would be interested in providing an opportunity to participate in an educational and musical experience that will further enhance my appreciation for the arts.

The total cost of the tour will be about \$4500.00, including transportation, meals and lodging. I am obligated to have a substantial portion of the tour payment completed by the end of January 2007. I would greatly appreciate any assistance in helping me achieve my goal of participation in the American Music Abroad Summer Music Tour of 2007.

Thank you for your consideration.

Sincerely,

Please make checks payable to:

<name>

<address>

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To Whom It May Concern,

I am proud to announce that I have been invited to join the 2013 American Music Abroad <tour name> Tour of Europe.

<director>, my <choir, band, orchestra> director at <school> High School, personally recommended me for the tour program. It is based on her recommendation that I was invited to join the honor <choir, band, orchestra>. Only a small number of the students from <school> High School were recommended for the tour program.

American Music Abroad has been in business since 1975. For the past thirty-seven years, they have arranged excellent tour experiences for over 32,000 high school age musicians from all over the northeast. The focus of the tour program is three-fold: musical, educational and cultural. I have learned that most returning American Music Abroad students feel that the experience is one of the most enriching of their lives.

This year's American Music Abroad <tour name> Tour begins <date> and returns to the United States on <date>. We will be performing in and visiting Germany, Austria, Italy, Switzerland and France. We will visit the Rhine and Bavarian regions of Germany, Salzburg, the Tirolean region of Austria, Venice, Lucerne, the Alsace region of France and Paris. While on tour, they will perform six concerts throughout Europe, visit a World War II concentration camp and a castle in France, tour various cities and attend several cultural events designed to broaden their horizons.

The total cost for the American Music Abroad <tour name> Tour is <cost>, not including airline taxes and fuel surcharges or spending money. All of the participants pay for the tour themselves.

I truly desire to travel with American Music Abroad next summer, but I need some assistance paying for the tour. Any assistance that you can provide will be much appreciated.

Respectfully,

<name>

<address>

<telephone>

FUNDRAISING IDEAS SAMPLE LETTER

Dear Sponsor,

Hi, my name is Jim Cricket and I am a junior at Wishuponastar High School in Any town, NJ.

I have recently received the honor of being invited to participate in a three-week concert tour of Europe this summer with the American Music Abroad Red Tour, and I am writing in the hope that you might help in sponsoring my participation.

I am an A-student who has sung in choirs since I was 4 years old. I've had great success with my singing and currently sing with Ridge High School's Concert Choir and A Cappella Choir. I have also had the honor of participating in the Region II Chorus and the New Jersey All-State Chorus. I sing with my Church Choir and have participated in many musical productions both in and out of school.

My activities in high school also include: Honor Society, the Debating Team, IV Swim team, and I am also very active in my church. Recently I headed a team that rebuilt park benches in town, and have been very active in programs to raise money for a homeless shelter.

The cost for my participation in this all-inclusive three-week tour of Europe is about \$4,500. This is a very sizable sum of money for me, one that I cannot raise just by my earnings from my part time job at King's Supermarket. I'm hoping you will join my friends, family, teachers, local businesses and service organizations in helping to sponsor this opportunity for me.

You can do so by sending your donation to :

Jim Cricket
123 Main Street
Any town, NJ, 07000

Checks can be made out to me or American Music Abroad, where I will forward the payments.

I hope you can help me and I'll gladly keep you informed of my progress. This is something I could never do without your help.

Jim Cricket (201) 000-0000
jimminycricket@gmail.com